

**BOARD OF SUPERVISORS**

*Brown County*



305 E. WALNUT STREET  
E-Mail: [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF  
July 24 – 28, 2017**

**MONDAY, JULY 24, 2017**

*6:00 pm	Land Conservation Subcommittee	Room 200, Northern Building 305 E. Walnut Street
*6:15 pm	Planning, Development & Transportation Committee	Room 200, Northern Building 305 E. Walnut Street

**TUESDAY, JULY 25, 2017**  
(No Meetings)

**WEDNESDAY, JULY 26, 2017**

*10:00 am	Public Safety Communications Advisory Board	2 <sup>nd</sup> Floor, Brown County PSC 3028 Curry Lane
*5:30 pm	Human Services Committee	Room 200, Northern Building 305 E. Walnut Street

**THURSDAY, JULY 27, 2017**

*1:30 pm	Land Information Council	Room 200, Northern Building 305 E. Walnut Street
*5:30 pm	Education & Recreation Committee	Neville Public Museum 210 Museum Place

**FRIDAY, JULY 28, 2017**  
(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

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**LAND CONSERVATION SUBCOMMITTEE**

Norbert Dantine, Jr., Chair  
Dave Kaster, Vice Chair  
Bernie Erickson, Dave Landwehr, Tom Sieber  
Citizen Rep: Vacant

**LAND CONSERVATION SUBCOMMITTEE**

**Monday, July 24, 2017**

**6:00 PM**

**Room 200, Northern Building  
305 E. Walnut Street**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON  
ANY ITEMS LISTED ON THE AGENDA**

**\*\*NOTE LOCATION\*\***

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 26, 2017.

**Comments from the Public**

**Communications**

1. Communication from Supervisor Van Dyck re: Request a review of the permitting process for manure pits in Brown County and a specific review and discussion of the proposed manure pit in the Town of Ledgeview including jurisdiction of Brown County. Request that Corp Counsel be in attendance as well as representation from the DNR. *Referred from July County Board.*

**Land Conservation Department**

2. Open Positions Report.
3. Budget Status Financial Report for June 2017.
4. Directors Report:
  - a) 9 Key Element Planning.
  - b) Plum and Kankapot Watershed Update.

**Other**

5. Such Other Matters as Authorized by Law.
6. Adjourn.

Norb Dantine, Jr., Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

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# BOARD OF SUPERVISORS

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PHONE (920) 448-4015 FAX (920) 448-6221

### PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair  
Dave Kaster, Vice Chair  
Dave Landwehr, Norbert Dantine, Tom Sieber

### PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Monday, July 24, 2017  
Approx. 6:15 PM (Or to follow Land Con)  
Room 200, Northern Building  
305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON  
ANY ITEMS LISTED ON THE AGENDA

### **\*\*NOTE LOCATION\*\***

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 26, 2017 and Special July 19, 2017.

### Comments from the Public

1. Review Minutes of:
  - a. Harbor Commission (May 8, 2017).
  - b. Solid Waste Board (April 17, 2017).

Communications None.

### Planning and Land Services

Land Information – No agenda items.

2. Planning Commission – No agenda items.
3. Property Listing – Budget Status Financial Report for June 2017.
4. Zoning – Budget Status Financial Report for June 2017.

### UW-Extension

5. UW-Extension Budget Status Financial Report for June 2017.
6. Director's Report.

### Public Works

7. CTH G and Spirit Way Traffic Study.
8. CTH PP Speed Study Report.
9. Discussion Regarding Brown County Supervisor Coordination during Highway Projects – Design & Construction.
10. Summary of Operations.
11. Director's Report.

**Airport**

12. An Ordinance to Amend Section 25.09 of Chapter 25 of the Brown County Code of Ordinances Entitled "Conveyors of Public Transportation" – *Amended*.
13. Airport Budget Status Financial Report for June 2017.
14. Airport Departmental Opening Summary.
15. Employee working more than 12 hours Report.
16. Director's Report.
  
17. **Register of Deeds** - Budget Status Financial Report for June 2017.

**Port & Resource Recovery** – No agenda items.

**Other**

18. Acknowledging the bills.
19. Such other matters as authorized by law.
20. Adjourn.

Bernie Erickson, Chair

**Attachments**

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## **PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD**



Chief Eric Dunning – Ashwaubenon PubSaf  
Chief Alan Matzke – DP Fire/Rescue  
Chief David Litton – Green Bay Metro FD  
Chief Rich VanBoxtel – Oneida PD  
Chief Greg Deike – Wrightstown PD

Sheriff John Gossage – BC Sheriff  
Chief Derek Beiderwieden – DePere PD  
Chief Randy Bani – Hobart/Lawrence PD  
Chief Mark Hendzel – Pulaski PD

Director Larry Ullmer – County Rescue  
Chief Andrew Smith – Green Bay PD  
Chief Kurt Minten – Lawrence FD  
Chief Tom Kujawa – UW-Green Bay PD

### **MEETING NOTICE AND AGENDA**

A meeting of the Brown County Public Safety Communications Advisory Board has been set for  
**Wednesday, July 26<sup>th</sup>, 2017 at 10:00 a.m.**  
**Brown County PSC – 3028 Curry Lane, 2<sup>nd</sup> Floor**

- I. Call to Order
- II. Roll Call – Pass around sign-in clip board
- III. Approval of the Agenda
- IV. Approval of the Minutes from:
  - May 3, 2017
- V. Communications Center Update
- VI. Phone/CAD Upgrades
- VII. Standardized Operating Procedures
- VIII. Dispatch Users Group (DUG) Update
- IX. Roundtable
- X. Other Matters
- XI. Next Meeting: October 25<sup>th</sup>, 2017 at 10:00 a.m. – PSC Gulbrand Training Room
- XII. Adjourn

Cullen Peltier - Director  
Public Safety Communications

*Any person wishing to attend whom, because of disability requires special accommodations should contact Brown County Public Safety Communications Department at (920) 391-7400, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Public Safety Advisory Board may be taken on any of the items, which are described or listed on the agenda.*

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## HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair  
Richard Schadewald, Vice Chair  
Joan Brusky, Thomas De Wane, Aaron Linssen

### HUMAN SERVICES COMMITTEE

Wednesday, July 26, 2017

5:30 p.m.

Room 200, Northern Building  
305 E. Walnut St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM  
LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 28, 2017.

### Comments from the Public

### Report from Human Services Chair, Erik Hoyer

1. Review Minutes of:
  - a. Aging & Disability Resource Center (April 27, 2017).
  - b. Children with Disabilities Education Board (June 19, 2017).
  - c. Mental Health Treatment Committee (June 21, 2017).
  - d. Veterans' Recognition Subcommittee (June 20, 2017).
  - e. Human Services Board (June 8, 2017).

### OWI Treatment Court

2. OWI Treatment Courts Information – Judge Zuidmulder.

### Communications

3. Communication from Supervisor Schadewald re: I request a review of contracted service contracts in the Human Services and Health Department Division be done by the Human Services Committee.  
*Referred back from April meeting.*

### Wind Turbine Update

4. Receive new information – Standing Item.

### Human Services Department

5. Budget Adjustment (17-59): Reallocation between two or more departments, regardless of amount.
6. Executive Director's Report.
7. Financial Report for Community Treatment Center and Community Programs.
8. Statistical Reports.
  - a. CTC Staff – Double Shifts Worked.
  - b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
  - c. Child Protection - Child Abuse/Neglect Report.
  - d. Monthly Contract Update.

9. Request for New Non-Continuous and Contract Providers and New Provider Contract.
10. Review of contracted services.

**Aging & Disability Resource Center – No agenda items.**

**Health Department – No agenda items.**

**Syble Hopp School – No agenda items.**

**Veterans Services – No agenda items**

**Other**

11. Audit of bills.
12. Such other Matters as Authorized by Law.
13. Adjourn.

Erik Hoyer, Chair

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**AGENDA**  
Brown County  
Land Information Council  
Thursday, July 27, 2017  
**1:30 PM**  
Northern Building, Room 200  
305 East Walnut Street, Green Bay WI

**ROLL CALL:**

<b>Paul Zeller</b> County Treasurer	_____	<b>Keith Deneys</b> Sheriff's Office Captain	_____
<b>Bill Bosiacki</b> Zoning Administrator	_____	<b>Chuck Lamine</b> Planning Director	_____
<b>Francine Roberg</b> Village of Ashwaubenon	_____	<b>Cullen Peltier</b> Public Safety Communications	_____
<b>Tom Sieber</b> County Supervisor	_____	<b>Dale Raisleger</b> Public Works/Highway	_____
<b>Patrick Austin</b> Mark D. Olejniczak Realty	_____	<b>Chad Weininger</b> Administration Director	_____
<b>Terry VanHout</b> County Surveyor	_____	<b>Jim Wallen</b> Real Property Lister	_____
<b>Jon Bechle</b> Land & Water Conservation	_____	<b>Cheryl Berken</b> Register of Deeds	_____
<b>August Neverman</b> Technology Services	_____	<b>Jeff DuMez</b> GIS/LIO Coordinator	_____

1. Introductions
2. Approval of the minutes from the July 26, 2016 Land Information Council meeting

**REPORTS**

3. Status of projects identified in the 2016-2018 Land Information Plan
4. Any other reports

**NEW BUSINESS**

5. Review and approval of the Land Information 2018 budget
6. Election of Land Information Council Officers (chair & vice chair)
7. Any Other Matters

Notice is hereby given that action by the Land Information Council may be taken on any of the items which are described or listed in this agenda.

ANY PERSON WISHING TO ATTEND, WHO, BECAUSE OF A DISABILITY REQUIRES SPECIAL ACCOMMODATION, SHOULD CONTACT THE BROWN COUNTY BOARD OFFICE AT 448-4015 TWO DAYS BEFORE THE MEETING SO THAT ARRANGEMENTS CAN BE MADE.



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## **EDUCATION & RECREATION COMMITTEE**

John Van Dyck, Chair  
Staush Gruszynski, Vice Chair  
Corrie Campbell, Kathy Lefebvre, Paul Ballard

### **EDUCATION & RECREATION COMMITTEE**

**Thursday, July 27, 2017**

**5:30 p.m.**

**Neville Public Museum  
210 Museum Place, Green Bay**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION  
ON ANY ITEMS LISTED ON THE AGENDA**

**\*\*PLEASE NOTE LOCATION\*\***

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 29, 2017.

#### **Comments from the Public**

1. Review Minutes of:
  - a. Neville Public Museum (July 10, 2017).

#### **Communications - None.**

#### **Library**

2. Director's Report.

#### **Golf Course**

3. Golf Course Budget Status Financial Report for June 2017 – Unaudited.
4. Superintendent's Report.

#### **NEW Zoo**

5. NEW Zoo Budget Status Financial Report for June 2017 - Unaudited.
6. Zoo Director's Report and Zoo Monthly Activity Reports.

#### **Park Management**

7. Park Mgmt. Budget Status Financial Report for June 2017 – Unaudited.
8. Discussion re: Parks Ban and/or Violation Notice system.
9. Discussion re: Feasibility of Jurisdictional transfer of 6.21 acre Wrightstown Boat Landing to Village of Wrightstown.
10. Resolution to Consent to Easement on the Devil's River Trail.
11. June 2017 Park Attendance and Field Staff Reports.
12. Assistant Director's Report.

**Museum**

13. Museum Budget Status Financial Report for June 2017 - Unaudited.
14. Director's Report.

**Other**

15. Audit of bills.
16. Such other matters as authorized by law.
17. Adjourn.

John Van Dyck, Chair

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**Museum**

13. Museum Budget Status Financial Report for June 2017 - Unaudited.
14. Director's Report.

**Other**

15. Audit of bills.
16. Such other matters as authorized by law.
17. Adjourn.



John Van Dyck, Chair

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## JULY 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3		4 Public Safety 11:00 am Admin Cmte 6:15 pm	5	7	8
9	10	11	12	13	14	15
	Executive Cmte 5:30 pm	Veterans Recognition Subcmte 4:30 pm	Admin Cmte 6:15 pm	Criminal Justice Coordinating Board 8 am		
16	17	18	19	20	21	22
			Mental Health AdHoc 12pm Special PD&T 6:45 pm <b>Board of Supervisors</b> <b>7:00pm</b>			
23	24	25	26	27	28	29
	Land Con 6:00pm PD&T 6:15pm		Human Services 5:30 pm	Ed & Rec Cmte 5:30pm		
30	31					

## BROWN COUNTY COMMITTEE MINUTES

- Human Services Board (June 8, 2017).

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

OR

Contact the Brown County Board Office or the County Clerk's Department

## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, June 8, 2017 at Brown County Health & Human Services; Boardroom A; 111 N. Jefferson Street; Green Bay, WI 54301

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**Present:** Chairman Tom Lund  
Jesse Brunette, Bill Clancy, JoAnn Grascberger, Craig Huxford, Susan Hyland,  
Paula Laundrie, Aaron Linssen

**Excused:** Carole Andrews

**Also Present:** Erik Pritzl, Executive Director  
Nancy Fennema, Deputy Director  
Eric Johnson, Finance Manager  
Luke Schubert, Hospital & Nursing Home Administrator

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1. **Call Meeting to Order:**  
The meeting was called to order by Chairman Tom Lund at 5:15 pm.
2. **Approve/Modify Agenda:**  
LAUNDRIE / LINSSEN moved to approve the agenda.  
The motion was passed unanimously.
3. **Approve Minutes of May 11, 2017 Human Services Board Meeting:**  
GRASCHBERGER / CLANCY moved to approve the minutes dated May 11, 2017.  
The motion was passed unanimously.
- 4a. **Public Hearing 2018 Budget:**  
The Public Hearing was opened, and at this time no members of the public had arrived. Chairman Lund left this item on the agenda until the end of the meeting to allow members of the public to arrive.
5. **Executive Director's Report:**  
Executive Director Pritzl handed out copies of his report (attached) and highlighted a few items.

### **Child Protective Services**

On May 31, Executive Pritzl attended the *Marks that Matter—Detection of Physical Abuse in Young Children* training seminar at UWGB featuring Dr. Lynn Sheets from Children's Hospital of Wisconsin. Approximately 100 people were in attendance from a variety of disciplines, and this event is something fairly new and cutting edge in the region.

The event provided training to law enforcement, medical providers, department staff, school staff, and other community agencies related to detecting, reporting and investigating sentinel injuries in young children. Dr. Sheets spoke during the morning session about all injuries, detection, what you could see, what they might indicate; and then what should be done in response – full medical exams, skeletal surveys, etc. because the small injury you see might be indicative of something bigger.

The afternoon session was panel of presenters from various roles speaking to their involvement in the process and a case was presented detailing how various roles could collaborate.

HUXFORD: As a former Child Protection Investigator, he mentioned a recent case in the news of a young child that died from child abuse.

PRITZL: During the training seminar examples were given that if a child had been seen at other points by medical providers, and maybe if some injuries were recorded, did they actually report it? Following this training, those in attendance are more likely to report it and get authorities to look at it.

LAUNDRIE: Could HS Board members be made aware of events like this in the future so members could attend if they wanted?

PRITZL: United Way money, through the County Board, helps pay for these types of training. We can provide a notice to HS Board members.

LUND: The youngest are most at risk because they are not seen by many (outside the home); school-aged children are seen by teachers, counselors, child care providers, etc. so more chances for reporting.

PRITZL: The training discussed the explanations people give when asked about an injury and how those explanations might not be consistent with the injury. Training talked about how to ask questions and how you ask questions in different ways.

#### Adult Behavioral Health

The Comprehensive Community Services (CCS) program is a case management recovery-based program for adults and children who need ongoing services for a mental health need, substance use, or a dual-diagnosis beyond occasional outpatient care, but less than the intensive care provided in an inpatient setting. It encompasses service facilitation/case management that we provide, as well as services provided through contracts with providers.

PRITZL mentioned the involvement of Nancy Fennema, Ian Agar and Kimberly Collins among many others. The new electronic health records software, Avatar, also plays a part in this program.

FENNEMA said it is one of the most complex programs to administer because we need to bill by professional, by service, by credential, by unit of service. It is 100% reimbursable and it is rehabilitative-based, so it is not for anyone whose difficulty is long-term, it is not for maintaining people.

HUXFORD: Do you find increases related to mental health, substance abuse, or a combination of the two?

FENNEMA: Off the top of my head, more mental health. It is probably both, but I will follow up.

PRITZL stated the County is very fortunate to have Kimberly Collins as the supervisor over this program.

#### Mental Health Initiatives

Over 100 participants in Day Report Center, and have started to report people successfully completing supervision. These are people who are able to be outside of the jail and are able to report to the Center.

LUND: What do you work on with the clients besides mental health?

PRITZL: Different groups, individual sessions, vocational support, job search support – there are computers they can come in and use in the Center – cognition programming, counseling

in mental health and substance use. They offer a lot of different groups and opportunities and people are taking advantage of them more and more.

Residential treatment utilization has increased as well, which is good to see for substance use as people are getting treatment

Community Treatment Center

We are higher in average daily census. Overall, we have been more successful in not sending people to Winnebago on a regular basis. If we do, it is because a situation we could not handle based on service capacity.

Bay Haven (CBRF) utilization is higher than last year. Not only for crisis stabilization, but also some adult protective services (APS) placements too.

CLANCY: How many of the clients are on medications that need to be supplied daily? Is there a large population on medication, or is it a behavioral thing that you just work through?

PRITZL: There could be a need for a daily medication, but when the person presents to us, they might not have those medications or be taking them as prescribed.

SCHUBERT: The majority of people that come to us, yes, are put on some medication for stabilization. Some may just need the structured treatment, but usually there is a medication component that the psychiatrist will prescribe.

HUXFORD / HYLAND moved to receive and place on file.

Motion was carried unanimously.

**6. CTC Administrator Report including NPC Monthly Report:**

Hospital & Nursing Home Administrator, Luke Schubert handed out his NPC Monthly Report in the agenda packet (attached).

- More secure fencing has been installed.
- The new Call Light System has been installed and is set to go live next Wednesday (June 14); staff training on system use and protocols starts next week.
- No hospital or health inspections

LAUNDRIE: When I look at "Return from Conditional Release," for May there were 7 returns, how much time lapses between discharge and re-entry? Is there a typical time or reason?

SCHUBERT: It comes out of Community Services where over 6 months a Case Manager can decide if they violated a condition of their agreement, they can return based on a referral from their Case Manager.

LAUNDRIE: Do they typically wear a bracelet? Is that how you keep track of them?

SCHUBERT: No, it would be a condition of their agreed upon plan to safely be managed in a home, with a support network, and the client meeting the needs of the treatment plan. But if the client violates those conditions, and becomes unstable, the Case Manager can then return.

LAUNDRIE / GRASCHBERGER moved to receive and place on file.

Motion was carried unanimously.



**7. Presentation on Long-Term Care Mega Rule:**

Hospital & Nursing Home Administrator, Luke Schubert gave a presentation of new "Mega Rule" Regulation Reform in skilled nursing facility operations (presentation slides are attached)

The annual 4-day health inspection of Bayshore Village ended today (June 8). The average number of citations for facilities this year is 7.5, and Bayshore Village has the potential for a deficiency-free survey. The only area of a potential deficiency was a contracted service/agency we use that didn't have a background check completed in 4 years, making their process out of compliance.

HUXFORD stated he saw how much work had been put into Phase 1, and could not see implementing it all with the existing manpower.

CLANCY: If Phase 1 is implemented, and then go to Phases 2 & 3, is there staff available for all of this?

SCHUBERT: That is our conundrum. We did for this Phase (1). We had lots of people put in extra hours and time at home doing it, and we made it work. It's a lot for a single entity.

CLANCY: Is there compensation for the extra hours?

LAUNDRIE: Comp time or something? But then when can you take the comp time?

SCHUBERT: Erik (Pritzl) has been very supportive if we've asked for extra help. I have a lot of hard-working people who have taken it on. It is hard to dissect to a new person. There are a lot of intricacies of how we operate, and you need expertise. You need a coordinator, and our Health Information Manager stepped up to the plate on this. You need the expertise in the room – the Social Services director, you need the Director of Nursing, the Administrator, Corporation Counsel – people who know Brown County's systems.

PRITZL: Brown County Health & Human Services is lucky we have the staff we do in some of these areas – whether at the CTC or Community Services. I think of some of the new requirements that come along in Child Protection and other areas; they may not be 800 pages (like the new Mega Rule), but I can assure you if you took all of the Child Welfare manual, and printed it out, it is probably close to 600 pages.

FENNEMA: The New Ongoing Standards alone were 400.

PRITZL: We have staff that are stepping up all over the place -- every day -- we are not adding staff administratively to handle this. We are probably as far as we can go to ask people to do what they do, and we are getting push back every once in a while, but most of the time, they just do it. And we are lucky to have them.

LAUNDRIE: I think that's great, however, I would just caution that people stepping up is great, but that people take care of themselves and their families too.

CLANCY: You hate to have someone so well positioned, and they say, "I can go to this other place where my expertise is really appreciated." We don't want that to happen.

CLANCY, LAUNDRIE and LUND thanked SCHUBERT for the report.

LINSSEN / HYLUND moved to receive and place on file.  
Motion was carried unanimously.

**8. Financial Report for Community Treatment Center and Community Services:**

Finance Manager Eric Johnson handed out the YTD Report and highlighted some points:

Both Operations – Community Treatment Center and Community Services – are both within about 0.5% of budget.

Community Treatment Center

About \$66,000 variance YTD is partly from revenues to fill CBRF shortfalls, due to significant change in billing method.

In the Amended Budget, there is \$176,000 from insurance reimbursement to replace the nurse call system (from the lightning strike).

Expenses are slightly over budget due to staffing needs for one-to-one care needs. Due to higher level of cases we are taking on in the Nursing Home and CBRF, one-on-one care needs are increasing.

Equipment non-outlay expense is high YTD, due to specialty beds purchased to relieve rental costs. Even though the amount is budgeted across the whole year, it had to be paid out at the beginning.

Community Services

Overall YTD results for Community Services show an unfavorable variance of approximately \$260,000 or 0.5% due to intra-county charges, primarily from Technology Services.

LAUNDRIE / GRASCHBERGER moved to receive and place on file.

Motion was carried unanimously.

9. **Statistical Reports:**

Please refer to the packet which includes this information.

LINSSSEN / HYLUND moved to receive and place on file.

Motion was carried unanimously.

10. **Request for New Non-Continuous Provider & New Provider Contract:**

Please refer to the packet which includes this information.

LAUNDRIE / HUXFORD moved to receive and place on file.

Motion was carried unanimously.

11. **Other Matters:**

No other matters were brought before the Board.

4b. **Public Hearing 2018 Budget:**

Having no members of the public arrive, Chairman Lund closed the public hearing and encouraged any interested parties to email or mail comments, to be read at the next meeting.

Next Meeting: Thursday, July 13, 2017 at 5:15 p.m.  
Community Treatment Center; 3150 Gershwin Drive; Room 365;  
Green Bay, WI 54311

12. **Adjourn Business Meeting:**

CLANCY / BRUNETTE moved to adjourn.

Motion passed unanimously.

Chairman Lund adjourned the meeting at 6:08 p.m.

Respectfully Submitted,  
Catherine Foss, Office Manager

# CTC - BAYSHORE VILLAGE "MEGA RULE" REGULATION REFORM

HUMAN SERVICE BOARD MEETING  
June 8<sup>th</sup>, 2017

# CMS's Intended Themes for the “Mega Rule” Reform

- ◉ Strengthening the Rights of Residents
- ◉ Competency-Based Staff Training
- ◉ Adequately Staffing for Specific Resident Population Needs
- ◉ Ensuring Proper Care and Discharge Planning
- ◉ Enhancing the Infection Prevention and Control Programs
- ◉ Alignment with Current HHS focused initiatives
- ◉ Promoting Person-Centered Care

# Current HHS Initiatives

- Reducing unnecessary hospital readmissions
- Reducing the incidences of healthcare acquired infections
- Improving behavioral healthcare
- Safeguarding nursing home residents from the use of unnecessary psychotropic (antipsychotic) medications

# Nursing Home – CMS Mega Rule

- 713 page skilled nursing facility regulation reform
- Three year/Three Phased Change
- CMS's estimation of cost for providers to maintain compliance per average facility:

*Phase 1 - \$62,900*

*Phase 2 - \$55,000*

*Phase 3 - \$55,000*

# Phase 1 Requirements

- *Effective November 28, 2016*
- *CMS estimation of cost per facility to implement is \$62,900*
- ✓ Updated Regulatory Definitions:  
(Exploitation, Adverse Events, Person-Centered Care)
- ✓ Resident Rights (Resident Representative, Same-Sex Spouse, Visitation Access, Grievance Resolution)

# Phase 1 (continued)

- ✓ Freedom from Abuse, Neglect and Exploitation (Expansion of Employment Prohibition for individuals with a history of legal charges, timeliness of reporting)
- ✓ Admission, Transfers, and Discharge Rights (policy and procedure guidelines, new compliance elements on transition medical documentation)
- ✓ Resident Assessments (front-line staff documented involvement, PASRR submission and specialized services planning)



# Phase 1 (continued)

- ✓ Comprehensive Resident Centered Care Planning (Comprehensive Care plan finalized within 48 hours of admission, demonstration of Nurse Aid involvement)
- ✓ Quality of Care & Quality of Life (person-centered, discharge and post-discharge plan of care)
- ✓ Physician Services (more delegation to PAs, NPs, Dietitians, and Therapists)

# Phase 1 (continued)

- ✓ Nursing Services (Facility-wide acuity based assessment and staff competency plan)
- ✓ Behavioral Health Services (competency validations programs for staff training)  
\*Relias, Behavioral Health Partnership
- ✓ Pharmacy Services (gradual does reduction, physician/pharmacist documentation)

# Phase 1 (continued)

- ✓ Lab, Radiology, & Other Diagnostics  
(expansion of PA/NP ordering and evaluation, increase expectations on medical documentation on result verification)
- ✓ Dental Services (increased expectations on provider responsibility for lost/damaged dentures)
- ✓ Food and Nutrition (ethical/cultural menu assessments, food code/safe serve updates, allergies and food intolerance accommodations)

# Phase 1 (continued)

- ✓ Special Rehab Services (Respiratory Services added, CMS exclusion checks on contracted providers)
- ✓ Administration (NHA reports and is directly accountable to governing body)

\*Governing Body responsibility in QAPI in Phase 3

- ✓ QAPI (Membership and Structure) \*  
More Focus in Phase 2 & 3

## Phase 1 (continued)

- ✓ Infection Control (Requires a trained Infection Preventionist, who is on the QAPI team, new Infection Control Committee Requirements)
- ✓ Physical Environment (Safety Policy and Procedure Updates)
- ✓ Training Requirements (Trained Feeding Assistants; More Phase 2 & 3 elements)

# Key Resource - Leading Age Association Membership

- As a member of Leading Age Wisconsin, we have access to essential support resources
- Pathways Health, Inc. was hired to build a sample tools website for Phase 1,2,3 requirements and guidance

## **Leading Age Wisconsin SNF Mega Rule Tools & Resources:**

<http://www.leadingagewi.org/members-subscribers>  
<http://www.leadingagewi.org/media/39000/MegaRulePhasel.pdf>

# “Mega Rule” Phase 2 & 3

- Effective November 28, 2017
- CMS estimates the average cost of implementation to providers to be \$55,000 per facility for each additional phase in the coming two years

# “Mega Rule” - Phase 2 & 3

- ◉ Behavioral Health Services
- ◉ Quality Assurance and Performance Improvement - QAPI Assessment and Planning
- ◉ Infection Control – Facility Assessment and Antibiotic Stewardship
- ◉ Compliance and Ethics Committee
- ◉ Physical Environment Safety Assessment and Planning
- ◉ Additional Requirement Expansion to Phase 1 Areas of Service



# Questions

